

Tuesday, 6 December 2022

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CABINET

You are summoned to a meeting of the Cabinet which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 14 December 2022 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Cabinet

Councillors: Andy Graham (Leader), Duncan Enright (Deputy Leader), Joy Aitman, Lidia Arciszewska, Dan Levy, Mathew Parkinson, Andrew Prosser, Carl Rylett and Geoff Saul

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 5 - 16)**
To approve the minutes of the meeting held on 16 November 2022.
2. **Apologies for Absence**
3. **Declarations of Interest**
To receive any declarations from Members of Cabinet on any items to be considered at the meeting
4. **Participation of the Public**
Members of the public may ask a question at a meeting of Cabinet for up to three minutes on any item of business for decision at the meeting or on any issue that affects the district or its people. Members of the public wishing to speak at a Cabinet meeting must notify democratic.services@westoxon.gov.uk, including their name and the agenda item or topic they wish to speak on, by 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before). If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question. The relevant Cabinet Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
5. **Receipt of Announcements**
To receive any announcements from the Leader of the Council or Members of the Cabinet.
6. **Financial Performance Report 2022/23 Quarter Two (Pages 17 - 32)**
Purpose:
To review Financial Performance Report 2022/23 Quarter Two

Recommendations:
That Cabinet resolves to:
 - a) Note the report.
 - b) Approve the allocations for the New Initiatives fund.
 - c) Delegate authority to the Chief Executive, in consultation with the Leader of the Council, the Cabinet Member for Finance and, where relevant to portfolios, other Cabinet Members, to approve further allocations from the New Initiatives fund.
7. **Service Performance Report Quarter Two (Pages 33 - 46)**
Purpose:
This report provides details of the Council's operational performance at the end of 2022-23 Quarter Two (Q2)

Recommendation:
That the 2022/23 Q2 service performance be noted
8. **Update of 2023/24 Budget (Pages 47 - 68)**
Purpose:

To provide an update on the developing budget for 2023/24

Recommendations:

That Cabinet resolves to note the report alongside comments any comments from Finance and Management Overview and Scrutiny Committee.

9. **Counter Fraud and Anti-Corruption Policy (Pages 69 - 88)**

Purpose:

To present Cabinet with an updated Counter Fraud and Anti-Corruption Policy for approval. The Policy has been reviewed to ensure the content reflects current legislation and the Council's Policies and Procedures. The Policy will replace the existing Counter Fraud and Anti-Corruption Policy.

Recommendations:

That Cabinet resolves to:

- a) Approve and adopt the Policy attached to this report and;
- b) Authorise the Deputy Chief Executive to approve future minor amendments to the Policy in consultation with the Counter Fraud and Enforcement Unit, Legal Services and the Leader of the Council.

10. **Pan-regional partnership for the Oxford to Cambridge Area (Pages 89 - 92)**

Purpose:

To consider whether the Council should be a participant in the proposed pan-regional partnership for the Oxford to Cambridge area.

Recommendations:

That Cabinet resolves to:

- a) Recommend to Council that West Oxfordshire be a participant in the proposed pan-regional partnership for the Oxfords to Cambridge area
- b) Approve a contribution of £4,000 towards the pan-regional partnership.

11. **Infrastructure Funding Statement 2021 - 2022 (Pages 93 - 112)**

Purpose:

To consider the West Oxfordshire Infrastructure Funding Statement (IFS) for 2021/22.

Recommendation:

That Cabinet resolves to:

- a) Note the content of the Infrastructure Funding Statement (IFS) attached at Annex A with a view to it being published on the Council's website by 31 December 2022 in accordance with legislative requirements.

12. **Pavement License Fee Reimbursement (Pages 113 - 116)**

Purpose:

To consider the proposal to reimburse licence fees in respect of Pavement Licences

Recommendations:

That Cabinet resolves to:

- a) Approve the reimbursement of the pavement licence application fee to those eligible businesses; and,
- b) Approve the setting up of a process for an internal adjustment of funds for future applications rather than continuing to take payment and then reimburse; and,
- c) Approve the payments for reimbursement from the Cabinet Priorities Fund

(END)